

## Request for Rectification of Retained Personal Data in JAL Group Airlines' Possession

(For customers in the EU/EEA)

Please fill out this Form below and send to Personal Information Handling Desk with documents required for confirmation of identification as described below.

[Please send to] Japan Airlines, Co.,Ltd. Personal Information Handling Desk, 2-4-11 Higashi-Shinagawa, Shinagawa-ku, Tokyo, 140-8637

Information of the Individual (Principal)	
Name	Birth Day / /
Address	Zip Code
Telephone	
Remarks	Please notice here in case of changing address and/or family name registered in JAL.

Information of Representative (If acting through the representative)	
Relationship to the Principal: ①Parental Authority ②Guardian ③Voluntary representative	
Name	Birth Day / /
Address	Zip Code
Telephone	

**Documents required for confirmation**

① Documents to confirm identification of the person making this request.  
Please enclose a copy of one of the following documents. In case the address is not written by a public entity on the documents above, please attach a certified copy of the residence certificate or the original copy of the foreign resident registration (issued within 3 months prior to the request)

1. Driver's license 2. Passport 3. Health insurance certificate
4. any other document issued by a public agency that can be used to confirm the identity of the customer

② In case of requesting by a person with parental authority  
In addition to above ①, Document that confirms the representative has parental authority

③ In case of requesting by guardian  
In addition to above ①, Document that confirms the representative is a guardian of adult

④ In case of requesting by statutory agent  
In addition to above ①, Document that proves the representative is a statutory agent

⑤ In case of requesting by voluntary representative  
In addition to above ①, Letter of proxy (signed by data subject)

### **Details of Rectification request**

Please check the following.

- Rectification
- Addition

Data for rectification /addition;

Your request;

### **Handling of this Form**

Personal information obtained through the request using this form is used only to respond to the request. We shall destroy this form and other attached documents 3 months after our reply. In case we decide not to rectify or add the data, we will inform you of the reason.

### **Attention:**

Please note that this form is accepted only by mail.

We will not accept it in flights or at counters.